



## Application for a Letter of Good Standing

→ **Requirements:**

1. The business must be current with all Tax Commission filing and payment obligations.
2. Complete and fax or mail this form to request a *Letter of Good Standing*.

Name of business

Current business address

City	State	ZIP code
Commerce number/entity number	Federal Identification Number	
Parent name	Parent Federal EIN	

Name of business owner or name and title of corporate representative (if not an owner or corporate officer, submit a Power of Attorney, TC-737, with the application)

**Note:** The Department of Commerce no longer accepts a *Letter of Good Standing* for reinstatement purposes. For information on how to reinstate your corporation, contact the Department of Commerce at 801-530-4849 or [corpucc@utah.gov](mailto:corpucc@utah.gov).

Signature of business owner or corporate representative \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

**Please note:** Processing this application takes 5-10 days. If the business has not filed all required returns, has not paid a tax liability, or is not current on a payment plan, we will reject your request and mail you a letter explaining what you must do to become in good standing. If you have questions, please call the Tax Commission at 801-297-2200 or 1-800-662-4335.

Name of person to receive the *Letter of Good Standing* (if not an owner or corporate officer, submit a Power of Attorney, TC-737, with the application)

Mailing address

City	State	ZIP code	Phone
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If you would like us to fax the *Letter of Good Standing* to you, please provide a fax number: \_\_\_\_\_

→ **Return completed form to:** Utah State Tax Commission  
Tax and Revenue - Front Counter  
210 North 1950 West  
Salt Lake City, UT 84134  
Or fax to 801-297-7699