



**REQUEST FOR REFUND DUE FOR A DECEASED TAXPAYER**

**PRINT OR TYPE**

Tax Period Begin Date: MMDDYYYY       Tax Period End Date: MMDDYYYY

Name of Decedent  Date of Death (MMDDYYYY)      Taxpayer Identification Number

Number & Street Address (Permanent or Domicile on the date of death)  City / Town  State  Zip Code + 4 (or Canadian Postal Code)

Name of Claimant  Claimant Number & Street Address

City / Town  State  Zip Code + 4 (or Canadian Postal Code)

I am filing this statement as (check only one box):

- A.  Surviving spouse, claiming a refund based on a joint return **OR** received a joint refund check but are requesting a new check in your name only. Attach a copy of the death certificate.
- B.  Administrator or executor. Attach a court certificate showing your appointment and death certificate.
- C.  Trustee of the trust. Attach a copy of the certificate of trust, trust affidavit, a copy of the trust, and a copy of the death certificate.

**SIGNATURE AND VERIFICATION**

I hereby make request for refund of taxes overpaid by or on behalf of the decedent and declare, under penalties of perjury, that I have examined this claim and to the best of my knowledge and belief, it is true, correct and complete.

Signature (in ink) of Claimant  Today's Date (MMDDYYYY)

**INSTRUCTIONS**

**WHO MUST FILE**

If you are claiming a refund on behalf of a deceased taxpayer, you must file Form NH-1310.

**WHERE TO FILE**

Mail forms to the New Hampshire Department of Revenue Administration, Taxpayer Services Division, PO Box 3306, Concord, NH 03302-3306.

**FORMS SHALL NOT BE FILED BY FAX OR EMAIL.**

**LINE A**

Check the box on Line A if you are a surviving spouse filing a joint return but requesting a refund in your name only, or if you received a joint refund check but are requesting a new check in your name only. For either request, you must include a copy of the death certificate with a completed Form NH-1310. If you are requesting a new check in your name only, you must also return the joint refund check with Form NH-1310.

**LINE B**

Check the box on Line B only if you are the decedent's court-appointed administrator or executor. You must include a copy of the court certificate showing your appointment and a copy of the death certificate with the completed Form NH-1310. A copy of the decedent's will cannot be accepted as evidence that you are the personal representative.

**LINE C**

Check the box on Line C only if you are the trustee of the trust. You must file a certificate of trust, trust affidavit, a copy of the trust, and a death certificate with the completed Form NH-1310. A copy of the decedent's will cannot be accepted as evidence that you are the personal representative.

**NEED HELP?**

Call the Department of Revenue Administration, Taxpayer Services Division at (603) 230-5920. Individuals with hearing or speech impairments may call TDD Access: Relay NH 1-800-735-2964.