



EZ-1 Certificate of Exempt Purchase for Building Materials

Use of this form requires the purchaser to have a valid Building Materials Exemption Certificate from the Illinois Department of Revenue.

Step 1: Identify the seller

The seller must keep this certificate.

Name _____

Address _____
Number and street

Phone (____) _____

City _____ State _____ ZIP _____

Step 2: Identify the purchaser and purchaser's certificate number

Name _____

Phone (____) _____

Address _____
Number and street

Date of purchase ____/____/____
Month Day Year

City _____ State _____ ZIP _____

Building materials exemption certificate number of the purchaser:

Step 3: Location or address of the real estate into which building materials will be permanently incorporated

Name of Zone or High Impact Business _____

Project Name _____

Location _____

Address _____
Number and street

OR

City _____ State _____ ZIP _____

Step 4: Identify the building materials you are purchasing

Description of building materials purchased _____

Step 5: Sign below

I certify that the building materials described above will be permanently incorporated into real estate in the location indicated above as rehabilitation, renovation, and/or new construction for this project.

Purchaser's signature _____ Date ____/____/____

For more information about Building Materials Exemptions, visit the Business Incentives Reporting and Building Materials Exemption Certification web page at <https://www2.illinois.gov/rev/businesses/incentives/Pages/default.aspx>.

Note to seller: It is the seller's responsibility to verify that the purchaser's building materials exemption certificate number is valid and active. You can confirm this by using the "Verify the validity of a Building Material Exemption Certificate" tool on our website at tax.illinois.gov.

