

# Instructions for Vermont Business Income Tax Return Payment Voucher Form BI-470

## General Information

Use Form BI-470 to direct a payment for Business Income tax accounts, which include S-Corps, Partnerships, and many LLCs. Do not include Form BI-470 if you are making payments with another return or form, such as:

- BI-471 - Business Income Tax Return
- WH-435 - Estimated Income Tax Payments for Nonresident Shareholders, Partners, or Members
- BA-403 - Application for Extension of Time

BI-470 may be used, for example, if:

- You mailed your form or payment coupon, but forgot to include a check.
- You or your tax preparer filed your documents electronically, and you want to send a check separately.

Do not use BI-470 for Corporate Income tax accounts. C-Corporations should use Form CO-414, Corporate Estimated Tax Return Payment Voucher, to make estimated payments, or Form CO-422, Corporate Income Tax Return Payment Voucher, in lieu of this form.

## Instructions

- Print in blue or black ink.
- Enter the beginning and ending date of the entity's tax year in the required format—YYYYMMDD.
- Enter the Federal Employer Identification Number (FEIN).
- Enter the business name and address, including country, if other than the United States.
- Enter the total amount of payment included with this coupon. Enter a whole dollar amount.
- You do not need to file Form BI-470 if no payment is due.

Form BI-470 Instructions  
Rev. 10/19

Vermont Department of Taxes

## Form BI-470

### Vermont Business Income Tax Return Payment Voucher



**Use this form if not submitting payment with Form BI-471 or Form BI-476**

(The Department **does accept** payments with Forms BI-471 and BI-476)

If you filed electronically, DO NOT include a copy of that return with this payment.

Please PRINT in BLUE or BLACK INK

Entity Name			FEIN	
Address			Tax year BEGIN date (YYYYMMDD)	Tax year END date (YYYYMMDD)
Address (Line 2)				
City	State	ZIP Code	<b>Amount of this payment</b> (Use WHOLE DOLLARS) If "\$0," DO NOT file ..... <b>.00</b>	
Foreign Country				

**Send return  
and check to:**

Vermont Department of Taxes  
133 State Street  
Montpelier, VT 05633-1401

Phone: (802) 828-5723

For Department Use Only	
Ck. Amt.	Init.

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