

West Virginia State Tax Department

ACH Credit Electronic Funds Transfer Application

- New Application
 Change Name or Address
 Change Bank Information
 Add Taxes
 Withdraw Participation

A C C O U N T	* ID Number: _____ * Business Name: _____ * Address: _____ _____
C O N T A C T	* EFT Contact Person: _____ * Address: _____ _____ * Telephone: () _____ E-Mail: _____

ACH CREDIT ONLY. To file and pay West Virginia taxes online with ACH Debit, click the MyTaxes link on our website at www.tax.wv.gov.

ACH Credit – Taxpayer initiates through own bank

I have contacted my bank and confirmed that the bank can initiate Automated Clearing House Credit transactions that meet West Virginia State Tax Department requirements. For verification, the West Virginia State Tax Department may contact the bank using the information below.

* Bank Name: _____	* Bank Contact Person: _____	* Contact Phone: () _____
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I hereby request the West Virginia State Tax Department grant authority for the above named taxpayer to initiate Automated Clearing House transactions to the State of West Virginia's electronic funds transfer account. I understand these must be in the NACHA CCD+ format using the Tax Payment (TXP) Convention and may only be initiated for the tax types that have been registered for EFT payments with the West Virginia State Tax Department. I understand that West Virginia does not accept electronic payments from banking institutions originating outside the United States.

* Authorized Signature: _____	* Title: _____	* Date: _____
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*** PLEASE INDICATE THE TAXES YOU WISH TO INCLUDE IN THE EFT PROGRAM.**

Tax Type	Code	Tax Type	Code	Tax Type	Code
<input type="checkbox"/> Acute Care	16067	<input type="checkbox"/> Motor Fuels – Blender	05050	<input type="checkbox"/> Severance Tax	08692
<input type="checkbox"/> Backup Withholding	01171	<input type="checkbox"/> Motor Fuels – Distributor	05054	<input type="checkbox"/> Soft Drink	07609
<input type="checkbox"/> Beer Barrel Tax	06327	<input type="checkbox"/> Motor Fuels – Exporter	05056	<input type="checkbox"/> Solid Waste	12096
<input type="checkbox"/> Bingo	14104	<input type="checkbox"/> Motor Fuels – Floorstock	05057	<input type="checkbox"/> District Excise - Charles Pointe	04238
<input type="checkbox"/> Business & Occupation	04603	<input type="checkbox"/> Motor Fuels – Importer	05058	<input type="checkbox"/> District Excise - Monongalia	04248
<input type="checkbox"/> Coal Severance	08687	<input type="checkbox"/> Motor Fuels – Producer	05063	<input type="checkbox"/> District Excise - Highlands	04252
<input type="checkbox"/> Combined Sales & Use Tax	04201	<input type="checkbox"/> Motor Fuels – Supplier	05065	<input type="checkbox"/> Surfacing Mining Reclamation	08813
<input type="checkbox"/> Corporate Income/ Franchise	02095	<input type="checkbox"/> Motor Fuels – Terminal Op.	05062	<input type="checkbox"/> Telecommunications	04993
<input type="checkbox"/> Direct Pay Tax	04251	<input type="checkbox"/> Motor Fuels – Transporter	05069	<input type="checkbox"/> Telemarketers	10042
<input type="checkbox"/> Fiduciary Tax	01076	<input type="checkbox"/> Motor Fuels- Refund	05064	<input type="checkbox"/> Timber Severance	08694
<input type="checkbox"/> Fireworks Safety Fee	08888	<input type="checkbox"/> Non-Resident Composite	01086	<input type="checkbox"/> Tobacco Products Tax	07208
<input type="checkbox"/> Health Care – Broad Base	16068	<input type="checkbox"/> Pass Through Entities	01085	<input type="checkbox"/> Waste Coal	08697
<input type="checkbox"/> Health Care – Severance	16066	<input type="checkbox"/> Personal Income Tax Annual	01080	<input type="checkbox"/> Wine Label Fee	06226
<input type="checkbox"/> IFTA	05832	<input type="checkbox"/> Personal Income Tax Bills	01075	<input type="checkbox"/> Wine Liter Tax	06225
<input type="checkbox"/> IFTA Jurisdiction	05932	<input type="checkbox"/> Personal Income Tax Est.	01080	<input type="checkbox"/> Wine/Liquor Tax	04253
<input type="checkbox"/> Mobile Factory Built Homes	04223	<input type="checkbox"/> Raffle	14114	<input type="checkbox"/> Withholding	01170
<input type="checkbox"/> Motor Carrier Road	05331	<input type="checkbox"/> Raffle Board Games	14129	<input type="checkbox"/> Worker's Comp Add'l Sev.	08689
<input type="checkbox"/> Motor Fuels – Backup	05061				

When paying by ACH Credit, you must use the corresponding Tax Type Code in the TXP Addenda Record. See page 7 of the WV/EFT-4: EFT Program Guide for further instructions.

APPLICATION FOR ELECTRONIC FUNDS TRANSFERS INSTRUCTIONS

Account Information:

- This form is used to begin electronic funds transfers, make a change or withdraw from the program. Mark the appropriate box for your situation.
- You must submit a separate application for each Tax Identification Number.
- If this is a business application, it must be the full twelve digit account number (FEIN + the 3 digit state adjustment code) or the eight digit tax account ID (found on any returns sent to you from the Tax Department).
- If the application is for Personal Income Tax, you need only your 9 digit social security number.
- Enter the business name and complete address as it is registered with the Tax Department. Individuals should enter last name first.

Contact:

- Indicate the name, address, telephone, and email address of the person to contact if there are problems with your application and/or transfers.

Payment Information:

To pay online using ACH Debit, visit MyTaxes by clicking the link on our website at www.tax.wv.gov. For ACH Credit:

- WV does not accept ACH Transaction from accounts not originating in the United States
- Provide the name of the bank responsible for your transfers as well as the name and telephone number of a person at the bank who can be contacted for any problems with your payments.
- Be sure someone with signatory authority for ACH Credit payments signs the application; *unsigned applications will be returned.*
- Contact your bank to verify their participation in the ACH Credit program.

Tax Type Information:

- Mark only those taxes you wish to pay by EFT.

Fax completed application to (304) 558-8604 or mail to:

WV State Tax Department, RD-EFT
P.O. Box 11895
Charleston, WV 25339-1895