

FORM 109-I MARYLAND CHANGE OF ADDRESS FOR INDIVIDUALS

General Information

You can use Form 109-I to notify the Comptroller of Maryland that you have changed your home mailing address. If you have changed both your home and business mailing addresses, please submit Form 109-I along with Form 109-B.

Filling out Form 109-I

- Please print using blue or black ink.
- Enter OLD address information in the first section; enter NEW address in the second section.
- Be sure to include any apartment, room, or suite number information using the common designators as shown below.

Common Designators

The most common unit designators are:

Apartment	APT
Building	BLDG
Floor	FL
Suite	STE
Unit	UNIT
Room	RM
Department	DEPT

- Only enter P.O. Box information if your post office does not deliver mail to your street address.
- Do not use “#” signs or other special characters, except the dash in the “ZIP code” field when a 9-digit + 4 ZIP is used.
- Please remember to sign and date the form prior to submission.

For more information

Visit www.marylandtaxes.gov or call Taxpayer Service at 410-260-7980 in Central Maryland or 1-800-638-2937 from elsewhere. For the hearing impaired: Maryland Relay Service 711.

Mail to:

**COMPTROLLER OF MARYLAND
REVENUE ADMINISTRATION DIVISION
TAXPAYER IDENTIFICATION
110 CARROLL STREET
ANNAPOLIS MD 21411-0001**