



Special Handling Required – Form IT HELP

Taxpayer name	Taxpayer's Social Security number or FEIN
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For taxable year

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Instructions: If Ohio form IT 1040, IT 1040EZ, IT 1041, IT 1140, IT 4708 or IT 1040X includes any of the special circumstances listed below, please check the appropriate item(s) and place this special handling form on top of the front page of this return.

- ☐ 1. Amended return (Ohio form IT 1040X) – net operating loss deduction, multiple years attached.
- ☐ 2. No Social Security number assigned.
- ☐ 3. I am not making the ESBT add-back required by the department's Jan. 19, 2000 information release.
- ☐ 4. Other (I have included a letter of explanation).

Taxpayer's contact person	Date
Telephone number	E-mail address

Purpose of Form IT HELP

This form (IT HELP) tells us that the enclosed Ohio form IT 1040, IT 1040EZ, IT 1041, IT 1140, IT 4708 or IT 1040X requires "special handling" to ensure proper processing.

We have designated four "special handling" circumstances. If you check item #3, you will avoid imposition of penalties for failure to make the ESBT add-back. If your special circumstance is not represented by one of the first three boxes, please check item #4 and include a letter of explanation.

Ohio Toll-Free Form Requests No. – 1-800-282-1782
Ohio Relay Service – 1-800-750-0750
tax.ohio.gov

Federal Privacy Act Notice

Because we require you to provide us with a Social Security number, the *Federal Privacy Act of 1974* requires us to inform you that providing us with your Social Security number is mandatory. Ohio Revised Code sections 5703.05, 5703.057 and 5747.08 authorize us to request this information. We need your Social Security number in order to administer this tax. Your failure to supply any information requested on a tax form prescribed by the tax commissioner may result in (i) the imposition of penalties for failing to file a complete tax return or (ii) the denial of a license, if applicable.