## VIRGINIA DEPARTMENT OF TAXATION FORM 760-PMT - 2015 PAYMENT COUPON

If you file your return electronically, pay your tax online through e-File. It is the fastest, most efficient way to pay the tax due. Visit the Department's website at **www.tax.virginia.gov** for additional information.

## TO BE SURE THAT YOUR PAYMENT IS APPLIED CORRECTLY, FOLLOW THESE INSTRUCTIONS:

If you filed a 2015 Form 760, Form 760PY or Form 763 and owe tax, but did not submit payment with the return, use this form to send in your payment on or before the due date.

• If the return was filed electronically through e-File or mailed directly to the Department, make your check payable to the Department of Taxation and mail the payment with the voucher below to:

## Virginia Department of Taxation P. O. Box 1478 Richmond, VA 23218-1478

• If the return was filed with the Commissioner of the Revenue for your locality, make your check payable to your local Treasurer and mail the payment to your locality so that the payment will be credited to your account at the local office.

Do not send a copy of your return with your payment. If a copy of the return is sent, the payment will not be posted properly to the account.

## COMPLETE THE PAYMENT COUPON BY INCLUDING THE FOLLOWING INFORMATION:

Your Social Security Number (SSN) and Spouse's SSN (if filing a joint return). This must match the information on your return.

Your name and spouse's name (if filing a joint return), address, and phone number.

The amount of the enclosed payment.

Make sure that your SSN is written on the check.

<u>Due Date:</u> If your full payment is not postmarked by May 2, 2016, you will be sent a bill for tax, penalty and interest. For additional information visit: <a href="https://www.tax.virginia.gov">www.tax.virginia.gov</a> or call (804) 367-8031.

Va. Dept. of Taxation 760PMT Rev 10/15

Form 760-PMT	2015 Payment Coupo		Your Social Security Number		per	Spouse's Social Security Number		
(DOC ID 761) *No Staples Please* To Be Used For Payments On Previously Filed 2015 Individual Income Tax Returns Only			П			Ш	Ш	
000000000 7618888 115002				If your return was filed through e-file or submitted directly to the Department, make your check payable to the Department of Taxation and mail to the VA Department of Taxation, P. O. Box 1478, Richmond, VA 23218-1478.  If your return was filed with your local Commissioner of the Revenue, make your check payable to your local Treasurer send your payment to the locality where you filed the return.				
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