

# SES/CDP Application Intake Information

## Applicant Information

1. Job title in announcement		2. Announcement Number		
3. Name				
Last name	First name	Middle name		
4. Mailing Address (Use Standard State Postal Codes (abbreviations). If outside the United States of America, and you do not have to have a military address, type or print "OV" in the State field, leaving the ZIP code field blank.)				
Street	City	State	ZIP Code	Country
5. Phone numbers (include area code if within the United States of America)		6. Email address (if available)		
Daytime	Evening			

## Education

7. Mark highest level completed

☐ Some HS   ☐ HS/GED   ☐ Associate   ☐ Bachelor   ☐ Master   ☐ Doctoral

## General

8. Are you a U.S. Citizen?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
9. Are you eligible for reinstatement in the career SES? If yes, attach copy of Notification of Personnel Action (SF 50) as proof.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
10. Were you ever a Federal civilian employee? If yes, fill in the information below showing the highest civilian grade held.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Series	Grade	From (mm/yyyy)	To (mm/yyyy)

## Other Qualifications

Job related education, publications, memberships in professional/honor societies, leadership activities, public speaking, etc. - give dates, but do not send documents or certificates.

## Privacy Act Notice

This form solicits personal information from individuals applying for Senior Executive Service (SES) positions in the Internal Revenue Service or its SES Candidate Development Program. The authority to collect this information is 5 U.S.C. 301, 3131, 3301 and 3302. We need the information requested on this form to evaluate your qualifications. We may disclose this information to the Office of Personnel Management for review and certification of your Executive Core Qualifications. We may disclose this information to a former employer to confirm SES reinstatement eligibility, tenure of employment, civil service status, or length of service. We may also disclose this information to the Office of Special Counsel or the Equal Employment Opportunity Commission for adjudicating a complaint. You are not required to provide this information, however, failure to furnish the requested information may delay or prevent consideration of the application; providing false information may subject you to penalties.