



# State of Georgia Department of Revenue



**KEEP THESE INSTRUCTIONS AND WORKSHEET WITH YOUR RECORDS**

## Instructions

1. Download (free) the latest version of Adobe Reader.  
<http://www.adobe.com/products/acrobat/readstep2.html>
2. Complete the worksheet below to automatically create your payment voucher.
3. Click the “Print” button to print a completed 525 TV Individual/Fiduciary payment voucher.
4. Cut the payment voucher along the dotted line and mail the voucher and your payment only to the address on the voucher.

**DO NOT** fold, staple or paper clip items being mailed.

**DO NOT** mail in the worksheet, keep this for your records.

525TV Individual/Fiduciary Worksheet										
1. Taxpayer's SSN or FEIN:						2. Spouse's SSN :				
3. Tax Year : .....				4. Daytime Phone Number :						
5. Individual or Fiduciary Name:										
6. Street Address Line 1 :										
7. Street Address Line 2 :										
8. City :						9. State:			10. Zip: -	
11. Check Type of Return :		Amended Return:			Paper :		Electronically Filed :			
12. Please Select Tax Type of Return : .....										
13. Amount Paid : .....										

## Instructions for the Individual/Fiduciary (525-TV) Payment Voucher

- For faster and more accurate posting to your account, use a payment voucher with a **valid scanline** from Georgia Department of Revenue's website <https://etax.dor.ga.gov/forms.aspx> or one produced by an approved software company listed at [https://etax.dor.ga.gov/IndTax\\_TSD.aspx](https://etax.dor.ga.gov/IndTax_TSD.aspx)
- Only complete this voucher if you owe taxes.
- Complete the name and address field located on the upper right side of the voucher.
- Please write your SSN or FEIN on your check or money order.
- Remove your check stub to keep with your records.
- If you are **filing electronically**, mail only your voucher and payment to:

**Processing Center  
 Georgia Department of Revenue  
 PO Box 740323  
 Atlanta, Georgia 30374-0323**

- If you are filing a paper return; mail your return, 525 TV payment voucher and your payment to the address that appears on the return.

Georgia Public Revenue Code Section 48-2-31 stipulates that taxes shall be paid in lawful money of the United States, free of any expense to the State of Georgia.

**PLEASE DO NOT mail this entire page. Please cut along dotted line and mail only your voucher and payment.  
 PLEASE DO NOT STAPLE. PLEASE REMOVE ALL ATTACHED CHECK STUBS.**

----- Cut along dotted line -----

**525 TV** (Rev. 7/13)  
 Individual and Fiduciary Payment Voucher



Individual or Fiduciary Name and Address: [REDACTED]

Type of Return:

Taxpayer's SSN or Fiduciary FEIN	Spouse's SSN (if joint or combined return)	Tax Year	Daytime Telephone Number	Vendor Code <b>040</b>
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**PLEASE DO NOT STAPLE. REMOVE ALL CHECK STUBS.**

PROCESSING CENTER  
 GEORGIA DEPARTMENT OF REVENUE  
 PO BOX 740323  
 ATLANTA GA 30374-0323

**Amount Paid \$**

