

MINNESOTA • REVENUE

**CRP, Certificate of Rent Paid 2012**

Purpose of CRP

Eligible renters (see eligibility requirements below) may receive a refund based on property taxes paid on their principal place of residence in Minnesota and their income.

The landlord is required to give each renter a completed CRP, *Certificate of Rent Paid*, no later than January 31, 2013. Renters will need this CRP to apply for a property tax refund.

**You must file Form M1PR and include all CRPs to claim a refund.**

**Roommates:** The landlord is required to give each unmarried renter living in a unit a separate CRP showing that each roommate paid an equal portion of the rent, regardless of the portion actually paid or whose names are on the lease.

To be Completed by Landlord

Renter's name and address of the unit rented		Owner's or managing agent's name and address (including zip code)	
Property ID number or parcel number	County		Number of units on this property
Rented from: _____ 2012 to: _____ 2012 (month) (day) (month) (day)	Total months rented	Number of adults living in unit (count married couple as 1)	<input type="checkbox"/> Place an X in box if count includes married couple
Place an X if: <input type="checkbox"/> Nursing home <input type="checkbox"/> Intermediate care facility <input type="checkbox"/> Adult foster care <input type="checkbox"/> Assisted living			
A. Amount paid for the renter by GAMC or medical assistance (Medicaid) . . . . . _____			
B. Group Residential Housing (GRH) payments received by landlord on behalf of this renter . . . . . _____			
1 Rent paid to you by this individual renter or married couple for 2012 . . . . .		1	_____
<input type="checkbox"/> If a government housing agency paid you part of the rent for this unit, place an X in this box, but do not include the amounts paid by the government agency in line 1.			
<input type="checkbox"/> Place an X in this box if rent was for a mobile home lot.			
2 The percentage for all renters is <b>17 percent (.17)</b> . . . . .		2	_____ <b>17 %</b>
3 Multiply line 1 by line 2. <b>Renters:</b> Include this amount on line 9 of Form M1PR . . . . .		3	_____

Landlord's Signature

**Landlord:** I declare that this certificate is correct and complete to the best of my knowledge and belief.

Owner's or agent's signature	Date	Business phone
_____	_____	_____

Important Information for Renters

**Eligibility Requirements for Renters**

You may qualify for the property tax refund if all of the following conditions apply to you for 2012:

- You were a full-year or part-year resident of Minnesota; and
- You cannot be claimed as a dependent on someone else's 2012 federal income tax return; and
- Your total household income is less than \$56,220. (Household income is your federal adjusted gross income plus most nontaxable income. If you are married and living together, both incomes are included in household income. If you are single, use your income only; do not include the income of any other person living with you. Also, to arrive at your total household income, a subtraction is allowed if you have dependents or if you or your spouse are age 65 or older or disabled.)

If you meet the above eligibility requirements, complete Form M1PR, *Property Tax Refund*, to determine the amount of your refund. You must include this CRP when you file your return.

You can find Form M1PR and other tax-related information on our website at [www.revenue.state.mn.us](http://www.revenue.state.mn.us). Or, you can order forms by calling 651-296-4444 or 1-800-657-3676. If you still have questions, call the department at 651-296-3781 or 1-800-652-9094. TTY users, call Minnesota Relay at 711.

**If you qualify, complete and file Form M1PR. You must include this CRP when you file your M1PR return. Make copies of your Form M1PR and this form and keep them with your records.**