

INSTRUCTIONS FOR REV-854
PA CORPORATION TAXES EIN/TAX YEAR/ADDRESS CHANGE COUPON

- 1. Enter account information** including Tax Account ID, employer identification number (EIN), corporation name, current tax year begin, current tax year end and complete mailing address.
- 2. Enter changes** in account information on the right-hand side of the coupon including EIN, tax year begin, tax year end, and address. If the address has changed, enter the entire new address on the form. Do not use this coupon to change a corporation name. Call the Department of State, Corporation Bureau at 717-787-1057 (Option 4) and speak to a customer service representative for change of name information.
- 3. Signature, title, date, email address and telephone number** should be provided by a representative of the corporation.
- 4. Mail coupon to:**

PA DEPARTMENT OF REVENUE
PO BOX 280709
HARRISBURG, PA 17128-0709

DETACH HERE BEFORE MAILING

 pennsylvania DEPARTMENT OF REVENUE BUREAU OF CORPORATION TAXES		REV-854 CT (04-11)	PA CORPORATION TAXES REV-854 EIN/TAX YEAR/ADDRESS CHANGE		DEPT USE ONLY	
TAX ACCOUNT ID		1. CURRENT EIN		1. NEW EIN		
CORPORATION NAME						
2. CURRENT TAX YEAR BEGIN MM DD YYYY		3. CURRENT TAX YEAR END MM DD YYYY		2. NEW TAX YEAR BEGIN MM DD YYYY		
3. NEW TAX YEAR END MM DD YYYY		4. NEW ADDRESS STREET CITY STATE ZIP				
4. CURRENT ADDRESS STREET CITY STATE ZIP						
CITY STATE ZIP						

DO NOT ENCLOSE OTHER COUPONS OR PAYMENTS.

SIGNATURE	TITLE	DATE	EMAIL	TELEPHONE
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