# **BUSINESS INCOME TAX PAYMENT VOUCHER**

# **GENERAL INSTRUCTIONS**

# **ABOUT THIS FORM**

The Form N-201V has been redesigned for electronic scanning that permits faster processing with fewer errors. In order to avoid unnecessary delays caused by manual processing, taxpayers should follow the guidelines listed below:

- 1. Print amounts only on those lines that are applicable.
- 2. Use only a black or dark blue ink pen. Do not use red ink, pencil, or felt tip pens.
- 3. Because this form is read by a machine, please print your numbers inside the boxes like this:



- 4. Do NOT print outside the boxes.
- 5. Do NOT use dollar signs, slashes, dashes or parenthesis in the boxes.
- 6. Photocopying of this form could cause delays in processing your payment.

# **PURPOSE OF FORM**

If there is a balance due on Hawaii income tax Form N-30, N-40, N-70NP, or N-310 (for business taxpayers), use Form N-201V, Business Income Tax Payment Voucher, to send the payment to the Department of Taxation. Using Form N-201V allows the Department of Taxation to process the payment more accurately and efficiently.

### HOW TO COMPLETE FORM

Using black or blue ink, print the taxpayer's name, address, federal employer identification number (FEIN), the date of the end of the tax year, and the amount of the payment in the spaces provided. If the company has a foreign address, enter the complete country name in the country block.

Make the check or money order payable in U.S. dollars to "Hawaii State Tax Collector". Make sure the taxpayer's name and address appear on the check or money order. Write the taxpayer's FEIN, the year for which payment is made, and the form number of the income tax form being filed, e.g., "2011 Form N-30" on the check or money order. Do not send cash.

# WHERE TO FILE

Detach Form N-201V where indicated. Do not submit this entire page. Attach the payment and Form N-201V to the front of the income tax form, or if you are submitting your payment without your return, send this form with the payment to:

#### Hawaii Department of Taxation

P. O. Box 1530 Honolulu, Hawaii 96806-1530

| c<br>orm (Rev. 2011)<br>N-201V | Tax YearSTATE OF HAWAII — DEPARTMENT OF TAXATION2011BUSINESS INCOME TAX PAYMENT VOUCHER  |       |  |         |                     | DO NOT WRITE OR STAPLE IN THIS SPACE          |  |
|--------------------------------|--|-------|--|---------|---------------------|---|--|
|                                | CJF111   | DO    | CORPORA<br>FIDUCIAR <sup>\</sup><br>NOT SUBMIT A |         | -                   |   |  |
|                                | Name<br>Dba or C/O   |       |  |         |                     | Federal Employer Identification Number (FEIN) |  |
| 2                              | Address  |       |  |         | Suite Number        | Calendar or Fiscal Year Ending (MM DD YY)     |  |
| C                              | ity, town, or post office  | State | Postal/ZIP Code                                  | Country | For office use only |   |  |
|                                | MAIL THIS VOUCHER WITH CHECK OR MONEY ORDER<br>PAYABLE TO "HAWAII STATE TAX COLLECTOR." Write your<br>FEIN, "2011", and form number of the tax return you are filing<br>(e.g., "2011 Form N-30") on your check or money order. |       |  |         |                     | Amount of Payment                             |  |