Date Acce	epted _		_						
TAXABLE	YEAR							FORM	
201	<u>1</u>	California e-file	Return Author	riza	tion to	or Individ	luais	<u>8453</u>	
Your first nam	ne and in	itial			Last nam	ne	Your SSN or ITIN		
If joint return, spouse's/RDP's first name and initial				Last name			Spouse's/RDP's SSN or ITIN		
Address (include number and street, PO Box, or PMB no.)						Apt. no. /Ste. no.	Daytime telephone	e number	
<u></u>							710.0		
City						State	ZIP Code		
Part I Ta	ax Retur	n Information (whole dollars only)							
		d gross income. (Form 540, line 17		Form 54	40NR. line 32	: or Short Form 54	ONR. line 32) 1		
		ount due. (Form 540, line 115; For							
		. (Form 540, line 111; Form 540 2							
Part II	Settle Yo	ur Account Electronically for Tax	able Year 2011 (Due 04/17/12	2)					
4 Direc	ct deposi	t of refund 5 🗆 Electronic fund	ds withdrawal <b>5a</b> Amount _			<b>5b</b> Withdra	wal date (MM/DD/YY	YY)	
Part III	Make Es	timated Tax Payments for Taxabl	e Year 2012 These are NOT	installn	nent paymen	ts for the current a	amount you owe.		
		First Payment Due 4/17/12	Second Payment Due 6/15/	/12	Third Paym	ent Due 9/17/12	Fourth Paymen	t Due 1/15/13	
6 Amount									
7 Withdray	wal date								
Part IV	Banking	Information (Have you verified yo	ur banking information?)						
	t of refund to be directly deposited to account below 12 The remaining amount of my refund for direct deposit								
	outing number				13 Routing number				
	Account number				14 Account number				
			1	<b>5</b> Type	of account:	☐ Checking	☐ Savings		
		on of Taxpayer(s) It be settled as designated in Part II.							
authorize an outhorize and under penalt name, addres and amounts of I am filing liability and a intermediate	electronic ties of pe ss, and s s shown c a balanc all applica service p	ted on lines 9, 10, and 11. If I have to funds withdrawal.  Figury, I declare that the information ocial security number (SSN) or indiction the corresponding lines of my 20 to due return, I understand that if the able interest and penalties. I authority ovider. If the processing of my retuate when the refund was sent.	I provided to my electronic revidual taxpayer identification not all California income tax return Franchise Tax Board (FTB) do	eturn or umber ( . To the es not r	iginator (ERC (ITIN), and the best of my k	)), transmitter, or in e amounts shown i nowledge and belie d timely payment o	ntermediate service in Part I above agre ef, my return is true, of my tax liability. I r	provider, including es with the informat correct, and comple emain liable for the	
Sign									
Here	You	r signature	Date				iling jointly, both mus	st sign. Date	
Part VI [	Dooloret	ion of Electronic Return Originato	vr (EDO) and Daid Dranavar (	Coo inc		ful to forge a spous	e's/RDP's signature.		
I declare that Service Provious obtained the twith the FTB, years from the preparer, und	I have revider, I und taxpayer's and I havue dat ler penalti	viewed the above taxpayer's return and lerstand that I am not responsible for a signature on form FTB 8453 before e followed all other requirements designed the return or four years from the es of perjury, I declare that I have exarrect, and complete. I make this declare.	I that the entries on form FTB 84 reviewing the taxpayer's return. I transmitting this return to the FT cribed in FTB Pub. 1345, 2011 edate the return is filed, whicheve mined the above taxpayer's return.	53 are declare declare B; I hav file Han r is later rn and a	complete and c , however, tha e provided the dbook for Aut r, and I will ma ccompanying	t form FTB 8453 acc e taxpayer with a co horized e-file Provid lke a copy available schedules and state	curately reflects the di py of all forms and in ers. I will keep form to the FTB upon regu	ata on the return.) I han Information that I will FTB 8453 on file for fo est. If I am also the p	
ERO Must Sign	ERO's			Date	also	cck if Check if self-employe	ERO's PTIN		
	Firm's	name (or yours		'	11.5		EIN		
	if self-e and ac	employed) Idress					ZIP Code		
		rjury, I declare that I have examined orrect, and complete. I make this de					ents, and to the bes	t of my knowledge a	
Paid	Paid			Date		Check	Paid preparer's P	ΓIN	
Preparer .	prepare signatu					if self- employed	ונ		
Must		name (or yours		'		FEIN			
Sign	if self-e	mployed)				1	ZIP Code		
	a.ia aut						1		

# **Instructions for Form FTB 8453**

California e-file Return Authorization for Individuals

#### **General Information**

### A Purpose of Form FTB 8453

Form FTB 8453, California e-file Return Authorization for Individuals, is the signature document for individual e-file returns. By signing this form the taxpayer, electronic return originator (ERO), and paid preparer declare that the return is true, correct, and complete. Additionally, the signatures authorize the electronic transmission of the return to the Franchise Tax Board (FTB) and the execution of any designated electronic account settlement. The form does not serve as proof of filing an electronic return — the acknowledgement containing the date of acceptance for the accepted return is that proof.

### **ERO** and Paid Preparer Responsibilities

As an authorized e-file provider, you must:

- Review the taxpayer's return, plus entries and banking information on form FTB 8453. Obtain each taxpayer's signature after you prepare the return but before you transmit it.
- Sign form FTB 8453.
- Provide taxpayer(s) with:
  - A signed original or copy of form FTB 8453.
  - Original Form(s) W-2, W-2G, and 1099R.
  - A copy of the taxpayer's return and associated forms and schedules.
- Retain the original or faxed signed form FTB 8453 for four years from the due date of the return or four years from the date the return is filed. whichever is later. (Exception: VITA/TCE/Not for Profit Sites – Give the signed form FTB 8453 to the taxpayer.)

### Taxpayer Responsibilities

**Before** your ERO can e-file your return, you must:

- Verify all information on form FTB 8453, including SSN(s), ITIN(s), and banking information. Reconfirm your routing and account numbers.
- Inspect a copy of the return and ensure the information is correct.
- Sign form FTB 8453 after the return is prepared but before it is transmitted.
- Submit the signed form FTB 8453 to your ERO (fax is acceptable).

After your return is e-filed, you must retain the following documents for the California statute of limitations period:

- Form FTB 8453 (signed original or copy of the form).
- Original Form(s) W-2, W-2G, and 1099R.
- A paper copy of Form 540, Form 540 2EZ, Long or Short Form 540NR.
- A paper copy of your federal tax return.
- A paper copy of your other state income tax return if you claimed the California Other State Tax Credit. Refer to California Schedule S.

The California statute of limitations is the later of four years from the due date of the return or four years from the date the return is filed. (Exception: An extended statute of limitations period may apply for California or federal tax returns that are related to or subject to a federal audit.)

#### **Refund Information**

Check your tax refund status at ftb.ca.gov and search for refund status or call our automated phone service at 800.338.0505.

### **E** Paving Your Taxes

If you owe tax, you must pay it by April 17, 2012\*, to avoid penalties and interest. When you e-file, you can choose from the following payment options:

- \* Due to the federal Emancipation Day holiday on April 16, 2012, tax returns filed and payments received on April 17, 2012, will be considered timely.
- Pay by electronic funds withdrawal: You can have all or part of your balance due withdrawn electronically from your bank account on the date you choose. See Part II.
- Pay online: You can pay the amount you owe using our secure online payment service. Go to ftb.ca.gov and search for Web Pay.
- Pay by credit card: You can use your Discover, MasterCard, Visa, or American Express card to pay your tax. Go to officialpayments.com or call 800.272.9829. Use jurisdiction code 1555. Official Payments Corp. charges a convenience fee for using this service. If you pay by credit card, do not mail the voucher (form FTB 3582) to us.
- Pay by check or money order: You can pay by check or money order using form FTB 3582, Payment Voucher for Individual e-filed Returns. Mail form FTB 3582 with your check or money order to us using the address printed on the voucher. Make all checks or money orders payable in U.S. dollars and drawn against a U.S. financial institution.

Mandatory e-pay – If you are required by Revenue and Taxation Code Section 19011.5 to make your payments electronically, you must make your tax return payment electronically (e.g. EFW or Web Pay). Go to ftb.ca.gov and search for mandatory epay for more information.

### **Specific Instructions**

### **Date of Acceptance**

Enter the date FTB accepts the return in the space at the top of form FTB 8453.

## Part II – Settle Your Account Electronically

Using direct deposit or electronic funds withdrawal is voluntary and applies only to the return you are filing at this time. If you want your refund directly deposited into one or more accounts, or your payment withdrawn electronically from your account, you must complete the banking information on your return and complete Parts II and IV of form FTB 8453 before transmitting the return.

We will not honor requests completed after transmission of the return. Be sure the account information is correct. If the bank or financial institution rejects the electronic funds withdrawal due to an error in the routing number or account number, we will send you a notice that may include penalties and interest.

To cancel an electronic funds withdrawal, you must call the FTB at 916.845.0353 at least two working days before the date of the

# Part III – Make Estimated Tax Payments for 2012

When you e-file you may opt to schedule the electronic payment of estimated tax payments for taxable year 2012. The amounts you designate on line 6 will be withdrawn from the account listed on lines 9. 10, and 11 on the date you select. Be sure to select a date on or before the due date of the estimated tax payment to avoid penalties and interest charges.

To cancel a scheduled estimated tax payment, you must call the FTB at 916.845.0353 at least **two working days** before the date of the withdrawal.

### **Part IV – Banking Information**

Individual taxpayers may request that only their refund be electronically deposited into more than one checking or savings account. It's fast, safe, and convenient to have your refund directly deposited into your bank account.

You can find the routing and account numbers on a check or bank statement, or by contacting your financial institution. **Do not** use a deposit slip as it may contain internal routing numbers.

Lines 8 and 12 - The refund amounts you designated for direct deposit.

**Lines 9 and 13** – The routing number must be nine digits. The first two digits must be between 01 and 12 or 21 and 32.

**Lines 10 and 14** – The account number can be up to 17 characters and can include numbers and letters. Include hyphens but omit spaces and special symbols.

**Note:** Some financial institutions will not allow a joint refund to be deposited to an individual account. If the direct deposit is rejected, we will issue a paper check.

**Caution:** Check with your financial institution to make sure your deposit will be accepted and to get the correct routing and account numbers. The FTB is not responsible for a lost refund due to incorrect account information entered by you or your representative.

### Part V – Declaration of Taxpayer(s)

An e-filed tax return is not considered complete or filed unless form FTB 8453 is signed by you **before** the return is transmitted.

**Deceased taxpayer(s)** – The legal representative (e.g., beneficiary, administrator, or executor) of the deceased taxpayer's estate must sign form FTB 8453 **before** the return is transmitted.

If you are the surviving spouse/RDP and no administrator or executor has been appointed, you may still file a joint return for the year of death.

Indicate next to your signature that you are the surviving spouse/RDP. Also, print "Deceased" and the date of death next to the name of the deceased taxpayer.

If you file a return and claim a refund due to a deceased taxpayer, you are certifying under penalty of perjury either that you are the legal representative of the deceased taxpayer's estate (in this case, you must attach certified copies of the letters of administration or letters testamentary to form FTB 8453) or that you are entitled to the refund as the deceased's surviving relative or sole beneficiary under the provisions of the California Probate Code. You must also attach a copy of federal Form 1310, Statement of Person Claiming Refund Due a Deceased Taxpayer, or a copy of the death certificate to form FTB 8453.

### **Part VI – Declaration of ERO and Paid Preparer**

The ERO must sign and complete this part. If the ERO is also the paid preparer, the ERO must check the box labeled "Check if also paid preparer." If the ERO is not the paid preparer, the paid preparer must sign in the space for "Paid Preparer Must Sign."

#### **Additional Information**

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments.