

Use Form 201 if you rented in 2011 and are claiming the property tax credit. This certificate shows what portion of your rent money went to pay taxes. Your landlord or designated agent must sign and complete this form in order for you to qualify for your credit. **USE BLACK INK ONLY.**

HOW TO USE THIS FORM

Homeowners:

1. If you own the home you live in, **do not** use this form. Homeowners claiming a PTC rebate **must** send a statement of property taxes paid rather than this form. See *Form 140PTC instructions*.

Renters Seeking a Tax Rebate on Form 140PTC:

1. Ask your landlord to complete Part II of this form.
2. Complete Parts I and III if you qualify. See *instructions*.
3. Use this information to complete your Form 140PTC.
4. **Attach this certificate to your Form 140PTC and keep a copy for your tax records.**

IMPORTANT: For 2011, be sure to have your landlord complete this form well before **April 17** or request an extension to protect the credit. Landlords may not have the information immediately available.

Part I: To be Completed by Tenant

First Name and Initial - also give spouse's name and initial	Last Name	Social Security Number
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Part II: To be Completed by Your Landlord

1	Name of Landlord			
2	Number and Street Address			
3	City	County	State	ZIP Code
4	Business Name of Rental Property (if applicable)			
5	Number and Street Address			
6	City	County	State	ZIP Code
7	If any of your tenants received rent subsidies in 2011, check this box ☐			
8	If the property was exempt from property tax during 2011, check this box ☐			
9	If you occupy any portion of the property you rent or lease to others, check this box ☐			
10	Enter property tax factor			10

Signature of Responsible Party:

I declare that I have examined this statement and to the best of my knowledge and belief, it is correct and complete.

11	SIGNATURE OF OWNER, LESSOR, OR MANAGER OF RENTAL PROPERTY	DATE
12	PRINT OR TYPE NAME OF SIGNING PARTY	OWNER'S OR PROPERTY MANAGER'S PHONE NUMBER (for verification of information only)

Part III Tenant Claiming Property Tax Credit (must complete Part III)

13	Enter total rents paid in 2011 not including subsidies	13
14	Enter property tax factor from Part II, line 10	14
15	Multiply line 13 by line 14. Enter the result here and on Form 140PTC, line 13. This is the amount of rent which constitutes property taxes.....	15