Employers must calculate taxable income for each employee. Then, compute the amount of tax to be withheld using the Subtraction Method or the Addition Method.
I. Compute annualized salary

Multiply weekly salary by 52 weeks to calculate the annual gross wages.
II. Calculate taxable income

Deduct from gross wages:

## Example for Standard Deduction

- Personal Allowance

Annualize salary: $\$ 750$ per week, 3 allowances

- \$0 if zero allowances claimed OR
- \$2,670 per personal allowance claimed

AND

- Standard Deduction
\$ 750.00 per week
X 52 weeks
39,000.00 gross wages
- \$0 if zero allowances claimed OR
- 8,010.00 personal allowances (3 allowances X $\$ 2,670$ )
- 3,900.00 standard deduction (lesser of $\$ 4,200$ or $10 \%$ of gross wages)
- 10\% of gross wages if claiming one or more allowances, up to \$4,200 total
\$27,090.00 taxable income
III. Calculate the Withholding Tax

Use the Subtraction Method or the Addition Method to calculate the Withholding Tax based on the taxable income.

| SUBTRACTION METHOD: | Example: |  |
| :--- | :--- | :--- |
| At least: | But less than: | Tax withheld: |
| $\$ 0$ | $\$ 2,800$ | $0.5 \%$ |
| $\$ 2,800$ | $\$ 5,610$ | $3 \%$, then subtract $\$ 70.00$ |
| $\$ 5,610$ | $\$ 8,410$ | $4 \%$, then subtract $\$ 126.10$ |$\quad$ Taxable income: $\quad \$ 27,090.00$


| ADDITION METHOD: |  | Example: |
| :--- | :--- | :--- |
| At least: But less than: | Tax withheld: |  |
| $\$ 0$ | $\$ 2,800$ | $0.5 \%$ |

## IV. Calculate weekly withholding <br> Divide the Withholding Tax by 52 to calculate the amount to withhold from the employee each week. <br> Example: \$1,433.60 DIVIDED BY 52 WEEKS = \$27.57 STATE TAX PER WEEK

CONSTANTS FOR DETERMINING SOUTH CAROLINA INCOME TAX WITHHOLDING PROGRAM:

|  |  |  | SEMI- |  |  |  |
| :--- | :--- | :---: | :---: | :---: | :---: | :---: |
| Amount per allowance | YEARLY | MONTHLY | MONTHLY | BI-WEEKLY | WEEKLY |  |
| Maximum standard deduction - no allowances | (B) | $\$ 2,670$ | $\$ 222.50$ | $\$ 111.25$ | $\$ 102.69$ | $\$ 51.35$ |
| Maximum standard deduction - one or more allowances | (C) | $\$ 0$ | $\$ 4,200$ | $\$ 350.00$ | $\$ 175.00$ | $\$ 161.54$ |
| Maximum tax - 1st bracket | (D) | $\$ 14.00$ | $\$ 1.17$ | $\$ 0.58$ | $\$ 0.54$ | $\$ 0.27$ |
| Maximum tax - 1st and 2nd bracket | (E) | $\$ 98.30$ | $\$ 8.19$ | $\$ 4.10$ | $\$ 3.78$ | $\$ 1.89$ |
| Maximum tax - 1st, 2nd, and 3rd bracket | (F) | $\$ 210.30$ | $\$ 17.53$ | $\$ 8.76$ | $\$ 8.09$ | $\$ 4.04$ |
| Maximum tax - 1st, 2nd, 3rd, and 4th bracket | (G) | $\$ 350.80$ | $\$ 29.23$ | $\$ 14.62$ | $\$ 13.49$ | $\$ 6.75$ |
| Maximum tax - 1st, 2nd, 3rd, 4th, and 5th bracket | (H) | $\$ 519.40$ | $\$ 43.28$ | $\$ 21.64$ | $\$ 19.98$ | $\$ 9.99$ |
| Maximum income taxable in each of first five brackets | (I) | $\$ 2,800$ | $\$ 233.33$ | $\$ 116.67$ | $\$ 107.69$ | $\$ 53.85$ |

