

**Internal Revenue Service Civil Rights Assurance for  
Sub-recipients under SPEC Partnership Agreements**

We, \_\_\_\_\_ shall fulfill the obligations set

**(Print Name of Organization)**

forth in this assurance in consideration of and for the purpose of obtaining Federal property or other Federal financial assistance from a “Partner” under agreement with the Internal Revenue Service (IRS). The “Sub-recipient” agrees:

1. To conduct its activities so that no person on the basis of race, color, national origin, sex, age, or disability shall be excluded from participation in, be denied the benefits of, or be subject to discrimination in the distribution of services and/or benefits provided under this financial assistance program.

2. Within 30 days of any finding issued by a Federal or State court or by a Federal or State administrative agency that the “Sub-recipient” has discriminated on the basis of race, color, national origin, sex, age, or disability in the delivery of its service or benefits, a copy of such finding shall be forwarded to the IRS Civil Rights Division at the following address:

Director, Civil Rights Division  
IRS, AWSS EDI Operations  
1111 Constitution Ave., NW - Room 2413  
Washington, D.C. 20224

3. To inform the public that persons who believe they have been discriminated against on the basis of race, color, national origin, sex, age, or disability, in the distribution of services and benefits resulting from this financial assistance program may file a written complaint with the Director, Civil Rights Division, (see address above). Civil Rights posters indicating the process for filing complaints of discrimination for the public must be conspicuously displayed at all times by the “Sub-recipient”.

4. To forward to the Civil Rights Division all complaints of discrimination filed by the public against the “Sub-recipient” that is directly related to the service and/or benefit provided by the IRS financial assistance program.

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The partner and sub-recipients, its successors, transferees and assignees, upon the breach or violation of this agreement, the IRS may, at its option: a) Terminate or refuse to render or continue financial assistance for the aid of the property, facility, project, service, or activity. b) Enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

Partners and sub-recipients receiving Federal financial assistance shall be obligated to comply with this assurance for a period of one year from the date signed or as long as the assistance is being provided.

The organizational official whose signature appears below is authorized to sign this assurance and commit the "Sub-recipient" to the above provisions.

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**NAME AND TITLE OF ORGANIZATIONAL AUTHORIZED OFFICIAL**  
**(Please Print)**

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**SIGNATURE OF ORGANIZATIONAL AUTHORIZED OFFICIAL**

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**DATE**