

STATE OF NEW MEXICO - TAXATION AND REVENUE DEPARTMENT  
**Job Mentorship Tax Credit Certificate Request Form**

**Purpose of this form.** An accredited New Mexico secondary school sponsoring a school-sanctioned career preparation education program may use this form to request Job Mentorship Tax Credit Certificates (Form RPD-41281) from the Department. The principal of an eligible school must submit a completed Form RPD-41279 to a local district tax office to obtain the certificates. The Department may issue a maximum number of certificates equal to the number of qualified students in the school-sanctioned career preparation education program on October 15 of that school year, as certified by the school principal. See the definitions below. For assistance call (505) 827-0792.

Name of New Mexico accredited secondary school		
Mailing address		
City, state and ZIP code		
Contact name	Telephone number	E-mail address

**Definitions**

**Career Preparation Education Program** means a work-based learning or school-to-career program designed for secondary school students to create academic and career goals and objectives and find employment in a job meeting those goals and objectives.

**Qualified Student** means an individual who is at least 14 years old but not more than 21 years old who is attending an accredited New Mexico secondary school full time and who is a participant in a career preparation education program sanctioned by the secondary school.

**The principal of the New Mexico accredited school must complete this form.**

1. Enter the beginning and ending dates of the school year for which Job Mentorship Tax Credit certificates are requested. A separate request form must be submitted for each school year. From \_\_\_\_\_ through \_\_\_\_\_

2. Enter the number of certificates requested. The number of certificates requested in a school year by a qualifying school cannot exceed the number of qualified students participating in the school-sanctioned career preparation education program on October 15 of the applicable school year. \_\_\_\_\_

**3. Certifications.** (You must check the applicable boxes)

**I certify that the school named above:**

- is an accredited New Mexico secondary school,
- participates in a school-sanctioned career preparation education program, and
- that the number of certificates requested does not exceed the number of qualified students participating in the career preparation education program sanctioned by this school on October 15th of the school year indicated above.

_____ Signature of the school principal	_____ Date
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